Gifu Driver’s License Check

Required Documents

**1**: Get a translation of your Japanese License. This will come from JAF in Nagoya. The address to send the application sheet is: JAF Aichi Branch, 3-7-56, Fukue, Shouwa-ku, Nagoya City, Aichi Prefecture.

Get the application form here: http://www.jaf.or.jp/inter/translation/index\_e.htm

This requires its own set of documents, but it’s very easy. Just check the application form link. Driver’s license and Zairyu Card copies front and back in color + 3000 yen.

**2**: **Copies**, lots of copies. Please make sure they are all 100% scaled and are in the middle of A4 sized paper. Everything on a separate page. For example, you need the photo page of your passport and the visa section separately. Those would be on TWO SEPARATE pieces of paper. **REAL VERSIONS TOO.**

* **Passport(s)**. If you have more than 1, your life will be much easier. Try to recall how many you have gotten over your life time. You need the **REAL** ones and **COPIES**. BRING ALL OF THEM. Copies for all of them.
* **Zairyu Card (Foreigner card)**. Same idea. **REAL** one and **COPIES** of front and back on separate sheets of paper.
* **Driver’s License.** Same idea. **REAL** one and **COPIES** of front and back on separate sheets of paper.
* **Identification card of your country.** Same idea. **REAL** one and **COPIES** of front and back on separate sheets of paper. – I used my health card, something with a photo would be more ideal, but having your name attached to something that has your countries name is great.
* Anything that can show them that you were in your country.

**3**: Proof that you lived where you got your license from and an account of the time you got it to the time you came here (yes, it’s ridonculus). **Again, anything that puts you in your country**. You have to answer for when you weren’t there, and that is typically through the stamps on your passport(s).

Things that you may use:

* **Tax forms**. Anything that shows you did or had to do taxes in your country. I used a receipt from H&R Block in Canada, but this could also be tax forms that you receive from your work in order to pay taxes. Commonly known as T4s for Canadians.
* **Work Stubs**/**Payment Receipts**. Anything that you got from your job will be helpful. Ideally, they will also have dates on them and a company name/address.
* **OFFICIAL transcripts.** These are really nice because they have dates on them and your university’s name (which he will probably google to learn it’s location). They represent a long period of time so definitely bring these. You can give them copies but also have the real ones.
* **Graduation Certificate.** Helps with above ^ Copy should be fine.
* **High School Diploma.** Copy should be fine.
* **DRIVING RECORDS**. For a lot of us we have no actual incidents on these records, but they should display the date you got your license until 5-10 years later (now). The way you’d get this is probably different in each country, but they are very helpful.
* **Bills**. Even just having your house bills will be very useful. They will have your name and address and a date.
* **Bank statements.** Again, more documents to show addresses in your country that are in your name.
* **Car Insurance Statements**
* **Old Driver’s Licenses.**
* **Health Cards.**
* **Anything that can show them that you were in your country between your license’s issue date and now.** Names, dates, and addresses go a long way.

**4. Juminhyou (residence sheet)**, the green residence paper you received when you arrived. Get an updated copy for 300 yen.

**5. Photograph of yourself (3 x 2.4 cm)** with no hat and a plain background. This will not be the one on your license, they will take a new one. This is for their secret file on you, so look pretty for the real one. I believe you can get these at photo booths in Takayama.

**Don’t bring an expired license. Please. Prepare yourself now if you need to renew it within half a year.**

**Please ask Jordan or Ryan for a document check or if you need help with something. We want to get these done ASAPLY.**

* **Bring the REAL copies of everything you can.**